

# MALIBU ESTATES

Homeowners Association

## **Board of Directors Meeting** **Wednesday, November 15, 2023, at 6:00 p.m.**

### **Virtual Microsoft Teams**

[Click here to join the meeting](#)

Meeting ID: 250 070 240 072      Passcode: mxzH6Y

### **Or call in (audio only)**

Number: +1 323-433-2148    Phone Conference ID: 875 603 674#

### **Draft Agenda**

- Establish Board Quorum
- Call Meeting to Order
- Proof of Notice
- Introduction of Board Directors
  - Michael Nguyen, President
  - Mohammed Hasan, Vice President
  - Divya Nair, Secretary
- Introduction of Essex Association Management, L.P. Representatives
  - Sean Corcoran, Director of Operation Services
  - Bret Hennington, Community Association Manager
  - Julie Dodd, Account Manager
  - Essex Support Staff
- Financial Review
  - September 2023 Balance Sheet and Income Statement Summary
  - Approve 2024 Proposed Budget
- Old Business
- New Business
  - Adopt/Amend Policy Changes

**Essex Association Management, L.P.**

1512 Crescent Drive, Suite 112

Carrollton, TX 75006

Phone: (972) 428-2030    Fax: (469) 342-8205

[www.malibuestateshoa.com](http://www.malibuestateshoa.com)

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- **State Mandated Policies to be Amended/ Adopted**
  - Adopt- Collections/ Payment Plan Policy
  - Adopt- Enforcement Policy
  - Adopt- Security Measures Policy
- **Not Required but Highly Recommended be Amended/ Adopted**
  - Adopt- Records Production & Copying Policy
  - Adopt- Email Registration Policy
  - Adopt- Generator Policy
  - Adopt- Lightning Rod Policy
  - Adopt- Pandemic Policy
  - Adopt- Community Wide Standard Policy
  - Adopt- Drones and Unmanned Aircraft Policy
- Adjournment

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